



COUNTSTHORPE PARISH COUNCIL
VILLAGE HALL, STATION ROAD, COUNTSTHORPE, LEICESTER. LE8 5TB
Telephone: 0116 277 9518
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Mrs. C. Samuels, Parish Council Manager and Clerk of the Burial Board

Members of the Village Hall Management Committee are required to attend a committee meeting on Thursday 7th July 2022 in the Village Hall, Station Road at 2.00pm.

AGENDA

1. Election of Chairman
2. Apologies for absence, if any
3. To receive disclosures of interest and consider dispensations
4. To approve and sign minutes of the meeting held on 7th April 2022
5. Terms of Reference
6. Matters arising for information purposes only
7. To approve Accounts for payment
8. Review budget
9. Update from the Village Hall Trustees
10. Future Works List for the Village Hall
 - a. Quotations for Carpets – two quotations received
 - b. Works to clean Ventilation
 - c. Main Hall Lighting
11. To review Village Hall Hire Fees and Conditions
 - a. Hire Fees to take into account Energy Bills
 - b. To review Conditions relating to use of the Bar and Corkage
12. Bar Auditor's report
13. Bar Supervisor's Report
14. Maintenance issues
15. Correspondence
16. Date of next meeting – Thursday 4th August 2022

Parish Council Manager
30th June 2022