



COUNTTESTHORPE PARISH COUNCIL
VILLAGE HALL, STATION ROAD, COUNTTESTHORPE, LEICESTER. LE8 5TB
Telephone: 0116 277 9518
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Mrs. C Samuels, Parish Council Manager and Clerk of the Burial Board

Members of the Finance Working Party are required to attend a meeting on 11th May 2022 in the Village Hall, Station Road, at 10.00am.

AGENDA

1. Apologies for absence, if any
2. To receive disclosures of interest
3. To verify Accounts for Payment
4. Review budget and expenditure
5. To review Bank Reconciliations and Bank Statements
6. Insurance
7. Staff vacancy
8. Willoughby Road Playing Fields
 - a. Licence Renewal
 - b. Changing Facilities
9. Audit
 - a. To consider the annual Internal Auditor's Report
 - b. End of Year Accounts 2021/22 – Balance Sheet, Income and Expenditure, Cash and Investment Reconciliation, and variances
 - c. Review Audit documentation
10. Building valuation
11. Finance Standing Orders - review
12. Grant Aid
13. S106 payment
14. Correspondence
15. Matters arising for information purposes
16. Date of next meeting – 8th June 2022

Parish Council Manager
4th May 2022