



COUNTSTHORPE PARISH COUNCIL

VILLAGE HALL, STATION ROAD, COUNTSTHORPE, LEICESTER. LE8 5TB

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Miss J Leech, Parish Council Manager and Clerk of the Burial Board

Strategic Planning & Policy Committee

Members of the Strategic Planning & Policy Committee are required to attend a meeting on 18th August 2026 in the Village Hall, Station Road, at 2pm.

Agenda

1. Apologies for absence, if any
2. To receive disclosures of interest
3. To review the Terms of Reference
4. To approve and sign the minutes of the meeting held 17th November 2025
5. Policies for review
 - i. Social Media Policy
 - ii. CCTV Policy and Code of Practice
 - iii. IT Policy (duplicated in staff handbook)
 - iv. Parish Council Safeguarding Policy
 - v. Disclosure and Barring Service – Process and Guidance
 - vi. Health and Safety Policy
6. Risk Assessments
 - i. Fire Risk Assessment (Guardian)
 - ii. Main Risk Assessment (Guardian)
 - iii. Grounds Maintenance
 - iv. Grounds Maintenance Cemetery
7. Date of next meeting – to be arranged

Parish Council Manager
11th August 2026