



## **COUNTESTHORPE PARISH COUNCIL**

VILLAGE HALL, STATION ROAD, COUNTESTHORPE, LEICESTER. LE8 5TB

Telephone: 0116 277 9518

e-mail: [manager@countesthorpeparishcouncil.co.uk](mailto:manager@countesthorpeparishcouncil.co.uk)

Miss J Leech, Parish Council Manager and Clerk of the Burial Board

### **Estates Working Party**

Members of the Estates Working Party are required to attend a meeting on 5<sup>th</sup> January 2026  
in the Village Hall, Station Road, at 10am.

### **Agenda**

1. Apologies for absence, if any
2. To receive disclosures of interest
3. To receive the Head Groundsman's report
  - a. Projects programme update
  - b. Routine maintenance programme
4. To discuss the Cemetery, including
  - a. Cemetery (A) and (B)
  - b. Cemetery B layout
  - c. Memorial inspections
5. Community Speed Watch
6. To consider any maintenance issues
7. To receive any correspondence
8. To consider matters raised to the attention of the Estates Working Party by non-member Councillors
9. To receive matters arising for information purposes
10. Date of next meeting – 9<sup>th</sup> February 2026

A handwritten signature in black ink, appearing to read 'J Leech'.

Parish Council Manager

29<sup>th</sup> December 2025