



## COUNTSTHORPE PARISH COUNCIL

VILLAGE HALL, STATION ROAD, COUNTSTHORPE, LEICESTER. LE8 5TB

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### **Mrs. A. Bates, Clerk of the Council and Clerk of the Burial Board**

Members of the Village Hall Management Committee are required to attend a committee meeting on Thursday 5<sup>th</sup> April 2012 in the Village Hall, Station Road at 2.30 pm.

### **AGENDA**

1. Apologies for absence, if any
2. To receive disclosures of interest from members (Under the Code of Conduct members are reminded that in declaring an interest you should make clear the nature of the interest and whether it is “personal” or “prejudicial”).
3. To approve and sign the Minutes of the meeting held on Thursday 2<sup>nd</sup> February 2012
4. Matters arising for information purposes only
5. Bar Managers Report
6. Financial Matters, including Accounts for Payment
7. Bar Stock Auditor Report
8. Maintenance of Village Hall
  - a. to discuss quotations received for upholstery cleaning
  - b. to review floor cleaning
  - c. paving
9. Kitchen appliances – to discuss replacement of cookers
10. Review Hire Agreements
11. Review Hiring Charges
12. To discuss request for a bench
13. Insurance
  - a. to review insurance
  - b. to discuss hirers public liability responsibilities
14. Correspondence:
  - a. The Countesthorpe Community Fund – thank you letter
  - b. Resident – thank you letter
15. Date of next meeting Thursday 7<sup>th</sup> June 2012

Clerk to the Council

29<sup>th</sup> March 2012