**Submitting a comment via Blaby District Council’s Planning Portal**

|  |  |  |
| --- | --- | --- |
| **Planning application** | **Planning application number** | **Date to submit comment by** |
| Land adjacent to Leicester Road and Foston Road | 23/1071/OUT | 13th February 2024 |
| Land East of Willoughby Road | 24/0001/OUT | 14th February 2024 |
| Land off Gillam Butts | 24/0004/FUL | 14th February 2024 |

Useful Information:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Mon** | **Tues** | **Weds** | **Thurs** | **Fri** | **Sat** | **Sun** |
| 9am-5pm | 9am-1pm | CLOSED | 9am-5pm | CLOSED | 9am-1pm | CLOSED |

If you wish to submit a comment online but do not have access to a computer or the internet, there are three public computers in Countesthorpe Library which are available for use. Please be aware of the Library opening hours below:

Please note: An email address is required in order to submit a comment successfully online

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Description automatically generated**Step 1**Visit [www.blaby.gov.uk](http://www.blaby.gov.uk)   
Look under the yellow ‘Planning and Building’ section  
Select ‘Search for Applications’

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Description automatically generated**Step 2**Select the purple ‘Search Applications’ button

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You should then be taken to the ‘Application Summary’ page

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Description automatically generated**Step 4**Select ‘Comments’ to take you to the ‘Application Comments’ page

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Description automatically generated‘Make a Comment’ will already be selected for you

**Step 5**Enter your information in the text boxes, ensuring that any of the required fields,  
indicated by an \*, are completed

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Description automatically generated**Step 6**Once you are happy with the information entered, select the purple ‘Submit’ button