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| ***Areas visited and/or discussed during baseline assessment*** | ***May be considered by Parish Council with regard to Carbon Footprint*** | ***Additional suggestions to consider*** | ***Action taken by Parish Council*** | ***Target completion date*** | ***Actual completion date*** |
| **Council building** Built approximately 1995-96Comprises parish office, lounge, main hall, library, plus kitchen, storage, toilets, etc Gas boilers installed separately for different parts of the building, may need replacing in the next few years. Thermostat controlled in each zone. Wood frame double glazingFluorescent tube lightingCCTV covering buildingCleaning carried out in house* Kitchen equipment includes ovens, dishwasher, extractor fans, fridge freezers
* Bar fittings include extractor fan, fridges, cellar equipment
* Office equipment includes photocopiers, router, computers
* Library equipment includes computers, photocopier

2 sets of solar panels in place but 1 can only supply the building, not able to export electricityRecycling bins for glass, paper and card | Maintenance of buildingMaintenance and replacement (where required) of * furniture
* fittings
* electrical items
* cleaning supplies
* office, library, bar, hall and kitchen equipment
* lighting - programme of LED replacement in place
 | Clear Utility Solutions (CUS) may offer a review of energy provision. Council should contact [www.clearutilitysolutions.com](http://www.clearutilitysolutions.com/) directly if required. CUS have access to a buildings specialist if required at additional cost to council. Does council ask questions about the carbon footprint of suppliers of equipment and resources for the* bar
* hall
* kitchen
* library
* office?

Consider extension to cover further exposed areas with solar panels or other renewable sources of energy?Consider extension of recycling schemes? | Due to one of the village hall boilers being condemned it was agreed to investigate a replacement boiler/new heating system.Information and, where appropriate, quotations for the various options, including gas boilers, electric boilers and heat source pumps were obtained. Simultaneously, an energy audit of the building was undertaken to better inform choices and potentially highlight any other works to be undertaken beforehand.The Parish Council subsequently resolved to proceed with purchasing two new gas boilers, having weighed up environmental impact and cost as well as the result of the energy audit which concluded that the premises out-performed the typical standard quite considerably.It was agreed to proceed with replacing the lighting through the community hub with LED lighting. To date, the library, main office and kitchenette have been completed with the remainder remaining a focus of the Net Zero Working Group and a consideration of the Finance Working Party when discussing the 2025/2026 budget. It has however been agreed to proceed with the workshop lighting next.It had been agreed to conduct investigations into the solar panels at the village hall due to only one set being registered. It has been established that both sets of solar panels are working however the Parish Council is only receiving the financial benefit of one. The deadline to have received a response has now elapsed and so a complaint will be logged with Ofgem. | Autumn/ winter 2024 in preparation for colder winter monthsOngoing – 2025/2026 financial yearOngoing |  |

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| **Garage/ workshop**Includes potting shed Range of power tools, some using interchangeable batteries. Mowers and other equipment powered using petrol. Fuel canisters stored in cabinet within garage.2 vehicles used for council businessStrip lights within garage Most vegetation waste shredded to provide mulch for compost Water tanks will harvest rainwater sufficient for majority of watering needs across the parishSome use of pesticidesCompost bought in is usually peat free | Fuel used by vehicles, equipment, tools and other equipmentUse of power tools Use of vehicles Travelling by staff Materials usedDisposal of waste | Consider replacement schedule for vehicles and power tools. Consider green options when these come up for discussion.Could further rainwater tanks be added elsewhere across the whole council building? | It had previously been agreed for the Grounds Staff to undertake free trials of electrical grounds equipment to help inform future choices. Feedback received regarding Milwaukee, Stihl and Kress with Kress being determined as preferable. Costings for new kit had been obtained and submitted to the Finance Working Party for consideration when setting the 2025/2025 budget. However additional information regarding the use of electrical grounds equipment is currently being obtained from other Parishes as well as warranty information from the supplier, prior to a decision being made regarding the replacement of three items of equipment which were flagged in the recent HAVs testing. | Ongoing |  |
| **Car parking** Hard standing around council building.Bicycle loops outside office/ library | Consider maintenance or repair of car parkConsider further planting around the council buildingIntroduction of* additional bicycle storage
* EV charging points?
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| **Public transport**Arriva 85, half hourly service including evenings**Cycling**Some local cycle networks**Walking**Walking routes around the parish**Parking**Parking available at local shops or pubs |  | Can Council make comments if any changes are proposed to the services provided?Continue to engage with Blaby DC andLeicestershire CC to develop provision for cycling and walkingEngage with landowners to encourage further EV charging points where possible |  |  |  |
| **Environment**Some grass cutting by Parish Council, LCC or Blaby DC. Some managed by East Midlands Homes.Litter bins - some emptied by Parish Council and added to commercial waste binsDog bins emptied by Blaby DC.Tree planting referred to on cemetery.Area of managed nature- The Spinney | Maintenance and replacement (where required) * benches
* bins
* flagpoles
* noticeboards
* path
* signs
 | Parish council has considered possible tree planting elsewhere other than the cemetery but not found anywhere suitable. Could keep this as a consideration throughout further discussions.Does council have capacity for additional tree planting or for managed ‘wilding’ of any area?   |  |  |  |
| **Churchyard**Closed, managed by Parish Council | Management or repair of * surviving graves
* memorials
* fences
* paths
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| **Christmas lights** | Carbon footprint relating to * physical lights themselves
* installation, management and removal
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| **Cemetery – not visited but discussed**Plan to extend over the next 5 yearsWater on siteNo powerProgramme of tree planting on site to soak up excessive water started. Planned 1500 trees over several years.  | Disposal of * grass and foliage
* floral tributes
* non floral tributes
* other waste

What are the implications on carbon footprint for cemetery extension plan | Does council ask questions about the carbon footprint of* funeral directors?
* gravediggers?
* stone masons?
* other specialists?

Is council in a position to encourage green methods of burial? |  |  |  |
| **Recreation areas – not visited but discussed**Play areas- some quite new, some up for renewalFootball pitchGym equipment and activity trailMUGAInformed that car park at recreation ground needs attentionPortakabin needs attention. Used to store club kit but no power or water | Maintenance and replacement (where required) of * play surfaces
* footpaths
* fencing
* gym equipment
* play equipment
* goalposts
* benches
* bins
* signs

Refer to comments on parish office car park relating to bicycle storage, EV charging points.Consider carbon footprint impact of* upgrading/ improving/ removal/ replacement of the portakabin
 |   | Willoughby Road Playing Field changing facilities have been removed due to H&S reasons. If in the future a replacement is considered, the carbon footprint impact will be investigated. |  |  |

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| **Council management**Staff normally work from office or around the parishCouncil meetings held in village hall, attended usually by clerk and /or deputy |  | Is car sharing an option for staff?How do members of council or members of the public travel to council meetings? |  |  |  |
| **Council finances** |  | Is council comfortable with banking and investments? Is council aware of how resources are invested? Are investments ethical, avoiding fossil fuels? Does council have other criteria for how resources may or may not be invested? |  |  |  |
| **Contractors**Generally from the local area whenever possible |  | Does council ask questions about the carbon footprint of contractors? |  |  |  |
| **Allotments – not visited but discussed**No Parish Council involvement |  | Parish Council may offer advice on options which affect carbon footprint of allotment site |  |  |  |
| **Community involvement** |  | What impact can be achieved by engaging with other members of the community to influence individual and organisational carbon footprints?* residents
* school
* churches
* allotment trust
* community groups
* local businesses
* sports clubs
* other?
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