



COUNTSTHORPE PARISH COUNCIL

Countesthorpe Village Hall, Station Road, Countesthorpe, Leicester. LE8 5TB

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Mrs. C Samuels, Parish Council Manager and Clerk of the Burial Board

Councillors are required to attend the Meeting of the Parish Council which will be held in the Village Hall, Station Road, Countesthorpe on 10th February 2022 at 7.30pm

AGENDA

1. Apologies for absence if any
2. To receive disclosures of interest and to consider any requests for dispensation
3. To approve and sign minutes of the meeting held 13th January 2022
4. Councillor Vacancy
5. To appoint representatives to Committees, Working Parties and outside bodies, and discuss Terms of Reference for the Committees and Working Parties
6. Matters arising for information purposes only
7. Reports and questions from Representatives, County Councillor, District Councillor and Parish Councillors
8. Public Participation Session – Members of the public will be invited to speak on items on the agenda or matters of urgent concern. This session will be limited to fifteen minutes
9. Police Matters, including monthly report
10. To approve accounts for payment as verified by Finance Working Party
11. Leicestershire County Council (LCC) – Local Cycling and Walking Infrastructure
12. Correspondence
 - a. Leicestershire Footpath Association – AGM
 - b. The Local Government Boundary Commission for England – consultation re: wards, ward boundaries and ward names
 - c. Blaby District Council - New Building Control Service approved
 - d. Blaby District Council – Chairman’s curry night
13. Request for records storage in Library
14. Report and to approve the recommendations from the Estates Working Party
 - a. Cemetery
 - i. Cemetery (a)
 - ii. Cemetery (b)
 - iii. Chapel
 - b. Container
 - c. Parking restriction posters
 - d. Hanging Baskets
 - e. Maintenance issues
 - f. Tree work –high risk tree report
 - g. Height Barrier at Willoughby Road Playing Field
 - h. Willoughby Road Playing Field changing facilities
 - i. Correspondence

- j. EV Chargepoints
 - k. Centenary Paddock
 - l. Improvements to The Square
 - m. Matters arising for information purposes
15. Report and to approve the recommendations from the Events Working Party - Queen's Platinum Jubilee
 16. Village Hall Management Committee
 - a. Report of the meeting
 - b. To approve accounts for payments as verified by the Finance Working Party
 17. Report from Library Committee
 18. Report from the Planning Committee
 19. Hinckley National Rail Freight Interchange – Consultation
 20. Leicestershire County Council – Highway Funding
 21. Youth Workers
 22. Matters the Parish Manager may wish to raise for information purposes only
 23. Report and to approve the recommendations from the Finance Working Party
 - a. Review budget and expenditure
 - b. Review Bank Reconciliations and Bank Statements
 - c. The Queens Platinum Jubilee
 - i. Staffing for the Platinum Jubilee Events
 - ii. Bank holiday entitlement
 - d. Review of Village Hall Hire Fees
 - e. To consider purchase of battery-operated machinery 2022/23
 - f. To consider purchase of a replacement truck
 - g. Insurance
 - h. Training
 - i. Audit
 - j. Grant Aid
 - k. S106 payments
 - l. Matters arising for information purposes
 24. Date of the next meeting – Scheduled for Thursday 10th March 2022 at 7.30pm

Parish Council Manager
3rd February 2022