



COUNTSTHORPE PARISH COUNCIL

Countesthorpe Village Hall, Station Road, Countesthorpe, Leicester. LE8 5TB

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Mrs. C Samuels, Parish Council Manager and Clerk of the Burial Board

Councillors are required to attend the Meeting of the Parish Council which will be held in the Village Hall, Station Road, Countesthorpe on 10th March 2022 at 7.30pm

AGENDA

1. Apologies for absence if any
2. To receive disclosures of interest and to consider any requests for dispensation
3. To approve and sign minutes of the meeting held 10th February 2022
4. Councillor Vacancy
5. To appoint representatives to Committees, Working Parties and outside bodies, and discuss Terms of Reference for the Committees and Working Parties
6. Matters arising for information purposes only
7. Reports and questions from Representatives, County Councillor, District Councillor and Parish Councillors
8. Public Participation Session – Members of the public will be invited to speak on items on the agenda or matters of urgent concern. This session will be limited to fifteen minutes
9. Police Matters, including monthly report
10. To approve accounts for payment as verified by Finance Working Party
11. Post Office
12. Correspondence
 - a. Resident – Road closure for Platinum Jubilee Street Party
 - b. Leicestershire County Council – Leicestershire Waste Partnership consultation
 - c. Blaby District Council – Second consultation for new Parliamentary constituency boundaries
 - d. RCC – nominations for awards for 2022
 - e. LCC – letter from leader and deputy leader regarding Ukraine
 - f. Blaby District Council – Heritage Trails feedbook
13. Highways Funding Projects 2021/22 and 2022/23
14. Request for records storage in Library
15. Report and to approve the recommendations from the Estates Working Party
 - a. Cemetery
 - i. Cemetery (a) and (b)
 - ii. Chapel
 - b. Improvements to The Square
 - c. Container
 - d. Hanging Baskets
 - e. Maintenance issues
 - f. Tree work
 - g. Centenary Paddock.
 - h. Height Barrier at Willoughby Road Playing Field
 - i. Willoughby Road Playing Field changing facilities
 - j. Larchwood

- k. Correspondence - Royal British Legion – signage, bunting and flats for the Platinum Jubilee
 - l. Matters arising for information purposes
16. Report and to approve the recommendations from the Events Working Party - Queen’s Platinum Jubilee
17. Village Hall Management Committee
- a. Report of the meeting
 - b. To approve accounts for payments as verified by the Finance Working Party
 - c. Change of brewer for bar
18. Report from the Planning Committee
19. Hinckley National Rail Freight Interchange – Consultation
20. Youth Workers
21. Matters the Parish Manager may wish to raise for information purposes only
22. Report and to approve the recommendations from the Finance Working Party
- a. Review budget and expenditure
 - b. Review Bank Reconciliations and Bank Statements
 - c. Purchasing battery operated machinery
 - d. Insurance
 - e. Training
 - f. Staff vacancy
 - g. Review the following
 - i. Financial Regulations
 - ii. Financial Risk Assessment
 - iii. Asset Register
 - m. Grant Aid
 - n. S106 payment
 - o. Correspondence - cemetery fees
 - p. Matters arising for information purposes
23. Date of the next meeting – Scheduled for Thursday 14th April 2022 at 7.30pm

Parish Council Manager
4th March 2022