



COUNTTESTHORPE PARISH COUNCIL
VILLAGE HALL, STATION ROAD, COUNTTESTHORPE, LEICESTER. LE8 5TB
Telephone: 0116 277 9518
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Mrs. C Samuels, Parish Council Manager and Clerk of the Burial Board

Members of the Finance Working Party are required to attend a meeting on 13th April 2022 in the Village Hall, Station Road, at 10.00am.

AGENDA

1. Apologies for absence, if any
2. To receive disclosures of interest
3. To verify Accounts for Payment
4. Review budget and expenditure
5. To review Bank Reconciliations and Bank Statements
6. Insurance
7. Memorial Course
8. Training
9. Review Cemetery Fees
10. Staff vacancy
11. Review the following
 - a. Financial Regulations
 - b. The effectiveness of internal control of financial systems
12. Building valuation
13. Grant Aid
14. S106 payment
15. Correspondence
16. Matters arising for information purposes
17. Date of next meeting – 11th May 2022

Parish Council Manager
6th April 2022