



COUNTSTHORPE PARISH COUNCIL

Countesthorpe Village Hall, Station Road, Countesthorpe, Leicester. LE8 5TB

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Mrs. C Samuels, Parish Council Manager and Clerk of the Burial Board

Councillors are required to attend the Meeting of the Parish Council which will be held in the Village Hall, Station Road, Countesthorpe on Thursday 14th April 2022 following on from the Annual Parish Meeting to be held at 7.30pm.

AGENDA

1. Apologies for absence if any
2. To receive disclosures of interest and to consider any requests for dispensation
3. To approve and sign minutes of the meeting held 10th March 2022
4. Councillor Event / Vacancy
5. Matters arising for information purposes only
6. Reports and questions from Representatives, County Councillor, District Councillor and Parish Councillors
7. Public Participation Session – Members of the public will be invited to speak on items on the agenda or matters of urgent concern. This session will be limited to fifteen minutes
8. Police Matters, including monthly report
9. To approve accounts for payment as verified by Finance Working Party
10. Code of Conduct and review of Gifts & Hospitality Guidance
11. Arriva bus service
12. Correspondence
 - a. Open Spaces – Spring 2022 magazine
 - b. Leicestershire Footpath Association – Programme of walks summer 2022
 - c. Blaby District Council – Annual Report 2021
 - d. Blaby District Council – Tourism map and guide launched
 - e. Blaby District Council – The Countryside Code
 - f. Open Spaces Society Membership - Renewal Invitation
 - g. Leicestershire County Council – Annual Parish Conference 4th July 2022
 - h. Chairman's Charity Quiz Night – 11th May 2022 at 7pm
 - i. Blaby District Council Parish Liaison Event – Key Points and Actions
13. Highways Funding Projects 2021/22 and 2022/23
14. Request for records storage in Library.
15. Countesthorpe Village Hall Charity – correspondence
16. Report and to approve the recommendations from the Estates Working Party
 - a. Cemetery
 - i. Cemetery (a) and (b)
 - ii. Chapel
 - b. Improvements to The Square
 - c. Container
 - d. Maintenance issues
 - e. Tree work
 - f. Centenary Paddock
 - g. Willoughby Road Playing Field changing facilities

- h. Larchwood
 - i. Correspondence
 - j. Matters arising for information purposes
17. Report and to approve the recommendations from the Events Working Party - Queen's Platinum Jubilee
 18. Village Hall Management Committee
 - a. Report of the meeting
 - b. To approve accounts for payments as verified by the Finance Working Party
 - c. Change of brewer for bar
 19. Report from the Planning Committee
 20. Youth Workers
 21. Matters the Parish Manager may wish to raise for information purposes only
 22. Report and to approve the recommendations from the Finance Working Party
 - a. Review budget and expenditure
 - b. To review Bank Reconciliations and Bank Statements
 - c. Insurance
 - d. Memorial Course
 - e. Training
 - f. Review Cemetery Fees
 - g. Staff vacancy
 - h. Review the following
 - i. Financial Regulations
 - j. The effectiveness of internal control of financial systems
 - k. Building valuation
 - l. Grant Aid
 - m. S106 payment
 - n. Correspondence
 - o. Matters arising for information purposes
 23. Date of the next meeting – Scheduled for Thursday 12th May 2022 at 7.30pm

Parish Council Manager
7th April 2022