



COUNTSTHORPE PARISH COUNCIL

Countesthorpe Village Hall, Station Road, Countesthorpe, Leicester. LE8 5TB

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Mrs. C Samuels, Parish Council Manager and Clerk of the Burial Board

Councillors are required to attend the Meeting of the Parish Council which will be held in the Village Hall, Station Road, Countesthorpe on Thursday 9th June 2022 at 7.30pm.

AGENDA

1. Apologies for absence if any
2. To receive disclosures of interest and to consider any requests for dispensation
3. To approve and sign minutes of the meeting held 12th May 2022
4. Councillor Vacancy
5. Matters arising for information purposes only
6. Reports and questions from Representatives, County Councillor, District Councillor and Parish Councillors
7. To appoint representatives to Committees, Working Parties and outside bodies, and discuss Terms of Reference for the Committees and Working Parties
8. Public Participation Session – Members of the public will be invited to speak on items on the agenda or matters of urgent concern. This session will be limited to fifteen minutes
9. Police Matters, including monthly report
10. To approve accounts for payment as verified by Finance Working Party
11. Code of Conduct and review of Gifts & Hospitality Guidance
12. Correspondence
 - a. Leicestershire and Rutland Association of Local Councils – Leicestershire Annual Parish Liaison Event
 - b. St Andrew's Church – Thank you
13. Blaby District Council – Parking Enforcement
14. Highways Funding Projects 2021/22 and 2022/23
15. Report and to approve the recommendations from the Estates Working Party
 - a. Cemetery
 - i. Cemetery (a) and (b)
 - ii. Chapel
 - b. Improvements to The Square
 - c. Maintenance issues
 - d. Tree work
 - e. Treescape 2022-23
 - f. Centenary Paddock
 - g. The Bank
 - h. Willoughby Road Playing Field changing facilities
 - i. Larchwood
 - j. Correspondence
 - i. Resident – UAVs (Drones)
 - k. Matters arising for information purposes

16. Report and to approve the recommendations from the Events Working Party - Queen's Platinum Jubilee
17. Village Hall Management Committee
 - a. Report of the meeting
 - b. To approve accounts for payments as verified by the Finance Working Party
18. Report from the Planning Committee
19. Youth Workers
20. Matters the Parish Manager may wish to raise for information purposes only
21. Report and to approve the recommendations from the Finance Working Party
 - a. Review budget and expenditure
 - b. Review Bank Reconciliations and Bank Statements
 - c. Village Hall Evening Function Conditions
 - d. Insurance
 - e. Staff vacancy
 - f. Willoughby Road Playing Fields
 - g. Licence Renewal
 - h. Changing Facilities
 - i. Internal Auditors report – to review Investment Strategy
 - j. Review of Reserves Policy
 - k. Building valuation
 - l. Grant Aid
 - m. S106 payment
 - n. Correspondence
 - o. Matters arising for information purposes
22. Date of the next meeting – Scheduled for Thursday 14th July 2022 at 7.30pm

Parish Council Manager
1st June 2022