



**COUNTESTHORPE PARISH COUNCIL**  
VILLAGE HALL, STATION ROAD, COUNTESTHORPE, LEICESTER. LE8 5TB  
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**Miss J Leech, Parish Council Manager and Clerk of the Burial Board**

**Finance Working Party**

Members of the Finance Working Party are required to attend a meeting on 13<sup>th</sup> March 2024 in the Village Hall, Station Road, at 10.00am.

**Agenda**

1. Apologies for absence, if any
2. To receive disclosures of interest
3. To verify accounts for payment
4. Review budget and expenditure
5. To discuss the following:
  - a. Financial Standing Orders
  - b. Financial Risk Assessment
  - c. Asset Register
6. Write off Cheques
  - a. Cheque Number 4439 dated 14<sup>th</sup> September 2023 £150 – refundable deposit
7. Investments
8. Library door remedial works – to receive quotations
9. Grant Aid
10. S106 payment
11. Correspondence
  - a. Countesthorpe Bowls Club
12. Matters arising for information purposes
13. Date of next meeting – 10<sup>th</sup> April 2024

Parish Council Manager  
6<sup>th</sup> March 2024