



# COUNTSTHORPE PARISH COUNCIL

Countesthorpe Village Hall, Station Road, Countesthorpe, Leicester. LE8 5TB

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Miss J Leech, Parish Council Manager and Clerk of the Burial Board

Councillors are required to attend the meeting of the Parish Council which will be held at the Village Hall, Station Road, Countesthorpe on Thursday 14<sup>th</sup> March 2024 at 7.30pm.

## Agenda

1. To receive apologies for absence, if any
2. To receive disclosures of interest and to consider any requests for dispensation
3. To approve and sign the minutes of the meetings held 8<sup>th</sup> February 2024 and 15<sup>th</sup> February 2024
4. To consider applications for the Councillor vacancies
5. To report any matters arising for information purposes only
6. To appoint representatives to Committees, Working Parties and outside bodies, and discuss Terms of Reference for the Committees and Working Parties
7. To receive reports and questions from Representatives, County Councillor, District Councillor and Parish Councillors
8. Public Participation Session – Members of the public will be invited to speak on items on the agenda or matters of urgent concern. This session will be limited to fifteen minutes
9. To discuss police matters
10. To discuss youth work matters, including receiving the monthly report
11. To approve accounts for payment as verified by the Finance Working Party
12. To receive any correspondence
  - a. Leicestershire County Council – Parishes and Communities Update, Environment & Transport, Issue 11
  - b. Local Resident – copy of correspondence with regard to ex-HS2 funds
13. To report and approve the recommendations from the Estates Working Party meeting held 11<sup>th</sup> March 2024
  - a. To discuss the Cemetery, including
    - i. Cemetery (A) and (B)
    - ii. Wildlife area at bottom of Cemetery A
    - iii. Cemetery B layout
  - b. Open spaces – maintenance schedule progress report
  - c. To consider any new maintenance issues
  - d. Signage
    - i. Dale Acre
    - ii. Wildlife Area
  - e. Leysland Play Are
  - f. Open spaces on Gwendoline Drive
  - g. Tree Survey

- h. Application for use of Centenary Paddock
    - i. Countesthorpe Scouts
  - i. To receive any correspondence
    - i. Countesthorpe Bowls Club
  - j. To consider matters raised to the attention of the Estates Working Party by non-member Councillors
  - k. To receive matters arising for information purposes
14. To report and approve the recommendations from the D-Day meeting held 6<sup>th</sup> March 2024
- a. To discuss the event to mark the 80<sup>th</sup> anniversary of D-Day
15. To receive the report from the Strategy Planning and Policy Committee meeting held 4<sup>th</sup> March 2024
16. To receive the reports from the Planning Committee meetings held 13<sup>th</sup> February 2024, 22<sup>nd</sup> February 2024 and 14<sup>th</sup> March 2024
17. To report and approve the recommendations from the Finance Working Party meeting held 13<sup>th</sup> March 2024
- a. Review budget and expenditure
  - b. To discuss the following:
    - i. Financial Standing Orders
    - ii. Financial Risk Assessment
    - iii. Asset Register
  - c. Write off Cheques
    - i. Cheque Number 4439 dated 14<sup>th</sup> September 2023 £150 – refundable deposit
  - d. Investments
  - e. Library door remedial works – to receive quotations
  - f. Grant Aid
  - g. S106 payment
  - h. Correspondence
    - i. Countesthorpe Bowls Club
  - i. Matters arising for information purposes
18. To receive any matters the Parish Manager may wish to raise for information purposes only
19. Date of next meeting – Scheduled for 11<sup>th</sup> April 2024, following the Annual Parish Meeting which commences at 7.30pm.



Parish Council Manager  
7<sup>th</sup> March 2024