



**COUNTTESTHORPE PARISH COUNCIL**  
VILLAGE HALL, STATION ROAD, COUNTTESTHORPE, LEICESTER. LE8 5TB  
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**Miss J Leech, Parish Council Manager and Clerk of the Burial Board**

**Finance Working Party**

Members of the Finance Working Party are required to attend a meeting on 8<sup>th</sup> January 2025 in the Village Hall, Station Road, at 10am.

**Agenda**

1. Apologies for absence, if any,
2. To receive disclosures of interest
3. To verify accounts for payment
4. Review budget and expenditure 2024/2025
5. Quarterly Financial Reports as at 31<sup>st</sup> December 2024
6. Draft Budget 2025/2026
7. Review Financial Regulations and Standing Orders
8. To review bank reconciliations and bank statements
9. Countesthorpe Village Hall Charity
10. To approve the Asset Register for 2024/2025
11. Quotation for Internal Audit Year End 2024/2025
12. Grant Aid
  - a. The Countesthorpe Herald
13. S106 payment
14. Correspondence
15. Matters arising for information purposes
16. Date of next meeting 12<sup>th</sup> February 2025

Parish Council Manager  
2<sup>nd</sup> January 2025