



# COUNTSTHORPE PARISH COUNCIL

Countesthorpe Village Hall, Station Road, Countesthorpe, Leicester. LE8 5TB

Telephone: 0116 277 9518

Email: [manager@countesthorpeparishcouncil.co.uk](mailto:manager@countesthorpeparishcouncil.co.uk)

Web site: [www.countesthorpeparishcouncil.co.uk](http://www.countesthorpeparishcouncil.co.uk)

Miss J Leech, Parish Council Manager and Clerk of the Burial Board

Councillors are required to attend a meeting of the Parish Council which will be held at the Village Hall, Station Road, Countesthorpe on Thursday 13<sup>th</sup> March 2025 at 7.30pm.

## Agenda

1. To receive apologies for absence, if any
2. To receive disclosures of interest and to consider any requests for dispensation
3. To approve and sign minutes of the meeting held 13<sup>th</sup> February 2025
4. To appoint representatives to Committees, Working Parties and outside bodies, and discuss Terms of Reference for the Committees and Working Parties
5. To receive reports and questions from Representatives, County Councillor, District Councillor and Parish Councillors
6. Public Participation Session – Members of the public will be invited to speak on items on the agenda or matters of urgent concern. This session will be limited to fifteen minutes
7. To report any matters arising for information purposes only
  - a. Feedback from the Local Flood Authority, Leicestershire County Council
8. To discuss police matters
9. To discuss youth work matters, including receiving the monthly report
10. To approve accounts for payment as verified by the Finance Working Party
11. To receive any correspondence
12. Local Government Reorganisation
  - a. To receive correspondence from Blaby District Council inviting comments on its proposed submission
13. To report and approve the recommendations from the Estates Working Party meeting held 10<sup>th</sup> March 2025
  - a. To receive the Head Groundsman's report
    - i. Projects programme update
    - ii. Routine maintenance programme
  - b. To discuss the Cemetery, including
    - i. Cemetery (A) and (B)
    - ii. Cemetery B layout
  - c. To consider any maintenance issues
  - d. Memorial bench at The Spinney
  - e. Closed churchyard pathways
  - f. Section 106 Monies
  - g. Dog waste bins
  - h. To discuss the footpaths at The Spinney
  - i. To consider applications for use of The Centenary Paddock
    - i. St Andrews Church
    - ii. Countesthorpe Scouts

- j. To receive any correspondence
  - k. To consider matters raised to the attention of the Estates Working Party by non-member Councillors
  - l. To receive matters arising for information purposes
14. To report and approve the recommendations from the VE Day Working Group meeting held 6<sup>th</sup> March 2025
- a. To discuss the event to mark the 80<sup>th</sup> anniversary of VE Day
  - b. To receive the draft Risk Assessment
15. To receive the report from the Village Hall Management Committee meeting held 27<sup>th</sup> February 2025
16. To receive the reports from the Planning Committee meetings held 27<sup>th</sup> February 2025 and 13<sup>th</sup> March 2025
17. To report and approve the recommendations from the Finance Working Party meeting held 12<sup>th</sup> March 2025
- a. Review budget and expenditure 2024/2025
  - b. Replacement boiler/s
  - c. OVO Energy
  - d. Electrical grounds equipment
  - e. Grant aid
  - f. Review of regular payments and direct debits list
  - g. Review of the effectiveness of internal control of financial systems
  - h. S106 payment
  - i. Correspondence
  - j. Contract with ElemenTel
  - k. Matters arising for information purposes
18. To receive any matters the Parish Manager may wish to raise for information purposes only
19. Date of next meeting – Scheduled for 10<sup>th</sup> April 2025 and will follow on from the Annual Parish Meeting which commences at 7.30pm.



Parish Council Manager  
7<sup>th</sup> March 2025