



# COUNTSTHORPE PARISH COUNCIL

Countesthorpe Village Hall, Station Road, Countesthorpe, Leicester. LE8 5TB

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Miss J Leech, Parish Council Manager and Clerk of the Burial Board

Councillors are required to attend a meeting of the Parish Council which will be held at the Village Hall, Station Road, Countesthorpe on Thursday 12<sup>th</sup> June 2025 at 7.30pm.

## Agenda

1. To receive apologies for absence, if any
2. To receive disclosures of interest and to consider any requests for dispensation
3. To approve and sign minutes of the meeting held 8<sup>th</sup> May 2025
4. To consider applications for Councillor vacancies
5. To appoint representatives to Committees, Working Parties and outside bodies, and discuss Terms of Reference for the Committees and Working Parties
6. To receive reports and questions from Representatives, County Councillor, District Councillor and Parish Councillors
7. Public Participation Session – Members of the public will be invited to speak on items on the agenda or matters of urgent concern. This session will be limited to fifteen minutes
8. To report any matters arising for information purposes only
9. To discuss police matters
10. To discuss youth work matters, including receiving the monthly report
11. To approve accounts for payment as verified by the Finance Working Party
12. To receive any correspondence
  - a. Leicestershire County Council Parishes and Communities Update – Environment and Transport – Issue 34
13. Local Government Reorganisation
14. To report and approve the recommendations from the Estates Working Party meeting held 9<sup>th</sup> June 2025
  - a. To receive the Head Groundsman's report
    - i. Projects programme update
    - ii. Routine maintenance programme
  - b. To discuss the Cemetery, including
    - i. Cemetery (A) and (B)
    - ii. Cemetery B layout
    - iii. Memorial Inspections
  - c. To consider any maintenance issues
  - d. To discuss the footpaths at The Spinney
  - e. Annual Play Inspection
  - f. To discuss School Streets Scheme
  - g. To receive any correspondence
    - i. Leicestershire County Council Rights of Way Improvement Plan
  - h. To consider matters raised to the attention of the Estates Working Party by non-member Councillors

- i. To receive matters arising for information purposes
- 15. To receive the reports from the Planning Committee meetings held 29<sup>th</sup> May 2025 and 12<sup>th</sup> June 2025
- 16. To report and approve the recommendations from the Finance Working Party meeting held 11<sup>th</sup> June 2025
  - a. Review budget and expenditure 2025/2026
  - b. Renewal of insurance schedule – Gallaghers
  - c. Reinstatement/revaluation cost assessment
  - d. Replacement vehicle
  - e. Review bank signatories and online banking list
  - f. Grant aid
    - i. Countesthorpe Cricket Club
  - g. S106 payment
  - h. Correspondence
  - i. Matters arising for information purposes
- 17. To receive any matters the Parish Manager may wish to raise for information purposes only
- 18. Date of next meeting – Scheduled for 10<sup>th</sup> July 2025



Parish Council Manager  
5<sup>th</sup> June 2025