



COUNTSTHORPE PARISH COUNCIL

Countesthorpe Village Hall, Station Road, Countesthorpe, Leicester. LE8 5TB

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Miss J Leech, Parish Council Manager and Clerk of the Burial Board

Councillors are required to attend a meeting of the Parish Council which will be held at the Village Hall, Station Road, Countesthorpe on Thursday 10th July 2025 at 7.30pm.

Agenda

1. To receive apologies for absence, if any
2. To receive disclosures of interest and to consider any requests for dispensation
3. To approve and sign minutes of the meeting held 12th June 2025
4. To consider applications for Councillor vacancies
5. To appoint representatives to Committees, Working Parties and outside bodies, and discuss Terms of Reference for the Committees and Working Parties
6. To receive reports and questions from Representatives, County Councillor, District Councillor and Parish Councillors
7. Public Participation Session – Members of the public will be invited to speak on items on the agenda or matters of urgent concern. This session will be limited to fifteen minutes
8. To report any matters arising for information purposes only
9. To discuss police matters
10. To discuss youth work matters, including receiving the monthly report
11. To approve accounts for payment as verified by the Finance Working Party
12. To receive any correspondence
 - a. Blaby District Council Press Release - Public Spaces Protection Order (PSPO) renewal consultation
13. Local Government Reorganisation
14. To report and approve the recommendations from the Estates Working Party meeting held 7th July 2025
 - a. To receive the Head Groundsman's report
 - i. Projects programme update
 - ii. Routine maintenance programme
 - b. To discuss the Cemetery, including
 - i. Cemetery (A) and (B)
 - ii. Cemetery B layout
 - iii. Memorial Inspections
 - c. To consider any maintenance issues
 - d. To discuss the footpaths at The Spinney
 - e. Annual Play Inspection – Play Equipment
 - f. To receive any correspondence
 - g. To consider matters raised to the attention of the Estates Working Party by non-member Councillors
 - h. To receive matters arising for information purposes
15. To receive the report from the Planning Committee meeting held 10th July 2025

16. To receive the report from the Library Committee meeting held 24th June 2025
17. To report and approve the recommendations from the Finance Working Party meeting held 9th July 2025
 - a. Review budget and expenditure 2025/2026
 - b. Quarterly Finance Reports as at 30th June 2025
 - c. To verify bank reconciliations against bank statements and payments – for Cllr K McGovern to verify bank reconciliations against bank statements and payments for all accounts
 - d. To verify online bank statements against bank reconciliations – for Cllr C Ibbotson to be appointed to verify the bank statements against bank reconciliations for all accounts
 - e. Reinstatement/revaluation cost assessment
 - f. Replacement vehicle
 - g. Grant aid
 - h. S106 payment
 - i. To receive any correspondence
 - j. Matters arising for information purposes
18. To receive any matters the Parish Manager may wish to raise for information purposes only
19. Date of next meeting – Scheduled for 14th August 2025



Parish Council Manager
3rd July 2025