



## **COUNTESTHORPE PARISH COUNCIL**

VILLAGE HALL, STATION ROAD, COUNTESTHORPE, LEICESTER. LE8 5TB

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Miss J Leech, Parish Council Manager and Clerk of the Burial Board

### **Estates Working Party**

Members of the Estates Working Party are required to attend a meeting on 8<sup>th</sup> September 2025 in the Village Hall, Station Road, at 10am.

### **Agenda**

1. Apologies for absence, if any
2. To receive disclosures of interest
3. To receive the Head Groundsman's report
  - a. Projects programme update
  - b. Routine maintenance programme
4. To discuss the Cemetery, including
  - a. Cemetery (A) and (B)
    - i. To review box hedging in Cemetery A
  - b. Cemetery B layout
  - c. Memorial inspections
  - d. Review of Cemetery fees
- e. To consider any maintenance issues
- f. Projects and works lists for prioritising
- g. Annual play inspection – Play equipment
- h. To receive any correspondence
- i. To consider matters raised to the attention of the Estates Working Party by non-member Councillors
- j. To receive matters arising for information purposes
- k. Date of next meeting – 6<sup>th</sup> October 2025

Parish Council Manager  
1<sup>st</sup> September 2025