



COUNTTESTHORPE PARISH COUNCIL
VILLAGE HALL, STATION ROAD, COUNTTESTHORPE, LEICESTER. LE8 5TB
Telephone: 0116 277 9518
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Miss J Leech, Parish Council Manager and Clerk of the Burial Board

Finance Working Party

Members of the Finance Working Party are required to attend a meeting on 8th October 2025 in the Village Hall, Station Road, at 10am.

Agenda

1. Apologies for absence, if any
2. To receive disclosures of interest
3. To verify accounts for payment
4. Review budget and expenditure 2025/2026
5. Quarterly finance reports as at 30th September 2025
6. To verify bank reconciliations against bank statements and payments – for Cllr K McGovern to verify bank reconciliations against bank statements and payments for all accounts
7. To verify online bank statements against bank reconciliations – for Cllr C Ibbotson to be appointed to verify the bank statements against bank reconciliations for all accounts
8. Budget 2026/2027
9. HR advice contract
10. Annual review of fees – Cemetery and Village Hall
11. Annual Review of Reserves Policy
12. Practitioners Guide – Year end 2025/2026 changes
13. Reinstatement/revaluation cost assessment
14. Grant aid
15. S106 payment
16. To receive any correspondence
17. Matters arising for information purposes
18. Date of next meeting – 12th November 2025

A handwritten signature in black ink, appearing to read 'J Leech'.

Parish Council Manager
1st October 2025