



COUNTESTHORPE PARISH COUNCIL

VILLAGE HALL, STATION ROAD, COUNTESTHORPE, LEICESTER. LE8 5TB

Telephone: 0116 277 9518

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Miss J Leech, Parish Council Manager and Clerk of the Burial Board

Estates Working Party

Members of the Estates Working Party are required to attend a meeting on 8th December 2025 in the Village Hall, Station Road, at 10am.

Agenda

1. Apologies for absence, if any
2. To receive disclosures of interest
3. To receive the Head Groundsman's report
 - a. Projects programme update
 - b. Routine maintenance programme
4. To discuss the Cemetery, including
 - a. Cemetery (A) and (B)
 - b. Cemetery B layout
 - c. Memorial inspections
5. To consider any maintenance issues
6. Parking
7. To receive any correspondence
8. To consider matters raised to the attention of the Estates Working Party by non-member Councillors
9. To receive matters arising for information purposes
10. Date of next meeting – 5th January 2026

A handwritten signature in black ink, appearing to read 'J Leech'.

Parish Council Manager

1st December 2025