



COUNTESTHORPE PARISH COUNCIL
VILLAGE HALL, STATION ROAD, COUNTESTHORPE, LEICESTER. LE8 5TB
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Miss J Leech, Parish Council Manager and Clerk of the Burial Board

Finance Working Party

Members of the Finance Working Party are required to attend a meeting on 7th January 2026 in the Village Hall, Station Road, at 10am.

Agenda

1. Apologies for absence, if any
2. To receive disclosures of interest
3. To verify accounts for payment
4. Review budget and expenditure 2025/2026
5. Quarterly finance reports as at 31st December 2025
6. To verify bank reconciliations against bank statements and payments – for Cllr K McGovern to verify bank reconciliations against bank statements and payments for all accounts
7. To verify online bank statements against bank reconciliations – for Cllr C Ibbotson to be appointed to verify the bank statements against bank reconciliations for all accounts
8. Vehicle insurance
9. Village hall bookings statistics
10. Asset Register 2025/2026
11. Payscales from 1st April 2026 – to be verified by the Chair of the Finance WP and the Chairman
12. Budget 2026/2027
13. Grant aid
14. S106 payment
15. To receive any correspondence
16. Matters arising for information purposes
17. Date of next meeting – 11th February 2026

Parish Council Manager
29th December 2025