



**COUNTSTHORPE PARISH COUNCIL**  
VILLAGE HALL, STATION ROAD, COUNTSTHORPE, LEICESTER. LE8 5TB  
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**Miss J Leech, Parish Council Manager and Clerk of the Burial Board**

**Finance Working Party**

Members of the Finance Working Party are required to attend a meeting on 7<sup>th</sup> January 2026 in the Village Hall, Station Road, at 10am.

**Agenda**

1. Apologies for absence, if any
2. To receive disclosures of interest
3. To verify accounts for payment
4. Review budget and expenditure 2025/2026
5. Quarterly finance reports as at 31<sup>st</sup> December 2025
6. To verify bank reconciliations against bank statements and payments – for Cllr K McGovern to verify bank reconciliations against bank statements and payments for all accounts
7. To verify online bank statements against bank reconciliations – for Cllr C Ibbotson to be appointed to verify the bank statements against bank reconciliations for all accounts
8. Vehicle insurance
9. Village hall bookings statistics
10. Asset Register 2025/2026
11. Payscales from 1<sup>st</sup> April 2026 – to be verified by the Chair of the Finance WP and the Chairman
12. Budget 2026/2027
13. Grant aid
14. S106 payment
15. To receive any correspondence
16. Matters arising for information purposes
17. Date of next meeting – 11<sup>th</sup> February 2026

Parish Council Manager  
29<sup>th</sup> December 2025