



## COUNTESTHORPE PARISH COUNCIL

VILLAGE HALL, STATION ROAD, COUNTESTHORPE, LEICESTER. LE8 5TB

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### **Miss J Leech, Parish Council Manager and Clerk of the Burial Board**

#### Finance Working Party

Members of the Finance Working Party are required to attend a meeting on 11<sup>th</sup> February 2026 in the Village Hall, Station Road, at 10am.

#### Agenda

1. Apologies for absence, if any
2. To receive disclosures of interest
3. To verify accounts for payment
4. Review budget and expenditure 2025/2026
5. List of grounds maintenance equipment
6. Gov.uk domain name
7. Library doors
8. Hanging basket sponsorship
9. ESPO – gas renewal contract
10. To verify bank reconciliations against bank statements and payments – To note that Cllr K McGovern has verified the bank reconciliations against bank statements and payments for all accounts to the 31<sup>st</sup> December 2025
11. Verification of on-line bank statements against bank reconciliations – to note that Cllr C Ibbotson has verified the bank statements against bank reconciliations for all accounts to 31<sup>st</sup> December 2025.
12. Quotation for the internal audit for year end 2025/2026
13. Review Financial Regulations and Standing Orders
14. To review the Financial Risk Assessment
15. Grant aid
  - a. Greenfield Primary School PTFA
  - b. Tom Berry – Explorer Scout & Young Leader
16. S106 payment
17. To receive any correspondence
18. Matters arising for information purposes
19. Date of next meeting – 11<sup>th</sup> March 2026

J Leech

Parish Council Manager

4<sup>th</sup> February 2026