



COUNTSTHORPE PARISH COUNCIL

Countesthorpe Village Hall, Station Road, Countesthorpe, Leicester. LE8 5TB

Telephone: 0116 277 9518

Email: manager@countesthorpeparishcouncil.co.uk

Web site: www.countesthorpeparishcouncil.co.uk

Miss J Leech, Parish Council Manager and Clerk of the Burial Board

Councillors are required to attend a meeting of the Parish Council which will be held at the Village Hall, Station Road, Countesthorpe on Thursday 12th March 2026 at 7.30pm.

Agenda

1. To receive apologies for absence, if any
2. To receive disclosures of interest and to consider any requests for dispensation
3. To approve and sign minutes of the meeting held 12th February 2026
4. To consider applications for Councillor vacancies
5. To appoint representatives to Committees, Working Parties and outside bodies, and discuss Terms of Reference for the Committees and Working Parties
6. To receive reports and questions from Representatives, County Councillor, District Councillor and Parish Councillors
7. Public Participation Session – Members of the public will be invited to speak on items on the agenda or matters of urgent concern. This session will be limited to fifteen minutes
8. To report any matters arising for information purposes only
9. To discuss police matters
10. To discuss youth work matters, including receiving the monthly report
11. To approve accounts for payment as verified by the Finance Working Party
12. To receive any correspondence
13. Local Government Reorganisation consultation
14. To receive the report from the Village Hall Management Committee meeting held 5th March 2026
15. To report and approve the recommendations from the Estates Working Party meeting held 9th March 2026
 - a. To receive the Head Groundsman's report
 - i. Projects programme update
 - ii. Routine maintenance programme
 - b. To discuss the Cemetery, including
 - i. Cemetery (A) and (B)
 - ii. Cemetery B layout
 - c. To consider any maintenance issues
 - d. Emergency exit doors
 - e. Planter / hanging basket sponsorship
 - f. To receive any correspondence
 - g. Commonwealth War Memorials – Herbert Swann
 - h. To consider matters raised to the attention of the Estates Working Party by non-member Councillors
 - i. To receive matters arising for information purposes

16. To receive the reports from the Planning Committee meetings held 26th February 2026 and 12th March 2026
17. To report and approve the recommendations from the Finance Working Party meeting held 11th March 2026
 - a. Review budget and expenditure 2025/2026
 - i. To note cost centre expenditure that will be overbudget
 - b. Grounds maintenance equipment
 - i. HAVS and noise
 - ii. Replacement mower
 - c. Online banking signatories
 - d. Automatic closing gates
 - e. Library door and village hall emergency exit door
 - f. Hanging basket sponsorship
 - g. Grant aid
 - h. S106 payment
 - i. To receive any correspondence
 - j. Matters arising for information purposes
18. To receive any matters the Parish Manager may wish to raise for information purposes only
19. Date of next meeting – Scheduled for 9th April 2026. The meeting will follow on from the Annual Parish Meeting which will commence at 7.30pm.



Parish Council Manager
5th March 2026