



COUNTESTHORPE PARISH COUNCIL

VILLAGE HALL, STATION ROAD, COUNTESTHORPE, LEICESTER. LE8 5TB

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Miss J Leech, Parish Council Manager and Clerk of the Burial Board

Estates Working Party

Members of the Estates Working Party are required to attend a meeting on 8th June 2026 in the Village Hall, Station Road, at 10am.

Agenda

1. Election of Chairman
2. Apologies for absence, if any
3. To receive disclosures of interest
4. To review the Terms of Reference
5. Grounds maintenance update
 - a. To review the 2026/27 projects list
 - b. To receive the Head Groundsman's report
 - i. Projects programme update
 - ii. Routine maintenance programme
6. To discuss the Cemetery, including
 - a. Cemetery (A) and (B)
 - i. Regarding complaint about the removal of items from plots – current rules for cemetery and for memorial benches etc to be circulated
 - ii. Discuss items for works that need requiring
 - iii. Arrange site visit to discuss where trees will need to be removed at bottom of the cemetery
 - b. Cemetery B layout
7. To consider any maintenance issues
 - a. To receive a list of any items raised by the public or Councillors for including on the next agenda
8. To receive any correspondence
 - a. Resident request to install signage regarding the use of e-bikes and e-scooters in Leysland Play Area
9. To consider matters raised to the attention of the Estates Working Party by non-member Councillors
10. To receive matters arising for information purposes
11. Date of next meeting – Monday 6th July 2026 at 10am

Parish Council Manager
1st June 2026