



COUNTSTHORPE PARISH COUNCIL

Countesthorpe Village Hall, Station Road, Countesthorpe, Leicester. LE8 5TB

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Miss J Leech, Parish Council Manager and Clerk of the Burial Board

Councillors are required to attend a meeting of the Parish Council which will be held at the Village Hall, Station Road, Countesthorpe on Thursday 9th July 2026 at 7.30pm.

Agenda

1. To receive apologies for absence, if any
2. To receive disclosures of interest and to consider any requests for dispensation
3. To approve and sign minutes of the meeting held 11th June 2026
4. To consider applications for Councillor vacancies
5. To appoint representatives to Committees, Working Parties and outside bodies, and discuss Terms of Reference for the Committees and Working Parties
6. To receive reports and questions from Representatives, County Councillor, District Councillor and Parish Councillors
7. Public Participation Session – Members of the public will be invited to speak on items on the agenda or matters of urgent concern. This session will be limited to fifteen minutes
8. To report any matters arising for information purposes only
 - i. Incident with point of use hot water heater
9. To discuss police matters
10. To discuss youth work matters, including receiving the monthly report
11. To approve accounts for payment as verified by the Finance Working Party
12. To receive any correspondence
13. Local Government reorganisation
14. Blaby District Local Plan
15. Social media communication for discussion
16. To report and approve the recommendations from the Estates Working Party meeting held 6th July 2026
 - a. Grounds maintenance update
 - i. To review the 2026/27 projects list
 - ii. To receive the Head Groundsman's report
 - Projects programme update
 - Routine maintenance programme
 - b. To discuss the Cemetery, including
 - i. Cemetery (A) and (B)
 - To review the cemetery rules following complaint
 - Necessary works
 - Site visit to discuss where trees will need to be removed at bottom of the cemetery
 - ii. Cemetery B layout
 - c. To consider any maintenance issues

- i. To receive a list of any items raised by the public or Councillors for including on the next agenda
 - ii. Maintenance around Countesthorpe signs at entrances to the village
 - d. To receive any correspondence
 - i. Oadby and Wigston Girls FC requesting permission to display a banner on The Paddock fence
 - e. To consider matters raised to the attention of the Estates Working Party by non-member Councillors
 - f. To receive matters arising for information purposes
17. To receive the report from the Planning Committee meeting held 9th July 2026
18. To report and approve the recommendations from the Finance Working Party meeting held 8th July 2026
- a. Budget and expenditure 2026/2027
 - b. Budget headings review
 - c. Projects list including long term
 - d. Quarterly finance reports as at 30th June 2026
 - e. To verify bank reconciliations against bank statements and payments – for Cllr K McGovern to verify the bank reconciliations against the bank statements and payments for all accounts
 - f. To verify online bank statements against bank reconciliations – for Cllr C Ibbotson to verify the bank statements against bank reconciliations for all accounts
 - g. Grant aid
 - h. S106 payment
 - i. To receive any correspondence
 - j. Matters arising for information purposes
19. To receive any matters the Parish Manager may wish to raise for information purposes only
20. Date of next meeting – Scheduled for 13th August 2026



Parish Council Manager
2nd July 2026