



COUNTSTHORPE PARISH COUNCIL

VILLAGE HALL, STATION ROAD, COUNTSTHORPE, LEICESTER. LE8 5TB

Telephone: 0116 277 9518

e-mail: manager@countesthorpeparishcouncil.co.uk

Miss J Leech, Parish Council Manager and Clerk of the Burial Board

Finance Working Party

Members of the Finance Working Party are required to attend a meeting on 7th October 2026 in the Village Hall, Station Road, at 10am.

Agenda

1. Election of Chairman
2. Apologies for absence, if any
3. To receive disclosures of interest
4. To verify accounts for payment
5. Budget and expenditure 2026/2027
6. Quarterly finance reports as at 30th September 2026
 - a. Quarterly Summary Income and Expenditure Report
 - b. Quarterly Budget Report
 - c. Review Reserves
 - d. Balance Sheet for Reserves
7. Cemetery fees review
8. Budget 2027/2028
9. To review the internet bank signatories
 - a. New signatories
 - b. To remove existing signatories
10. Practitioners' Guide 2026/27
11. Review of Reserves Policy
12. To verify bank reconciliations against bank statements and payments – to note that Cllr K McGovern had verified the bank reconciliations against bank statements and payments for all accounts
13. To verify online bank statements against bank reconciliations – to note that Cllr C Ibbotson had verified the bank statements against bank reconciliations for all accounts
14. Grant aid
15. S106 payment
16. To receive any correspondence

17. Matters arising for information purposes
18. Date of next meeting – 11th November 2026

A handwritten signature in black ink, appearing to read 'J. Leed'.

Parish Council Manager

30th September 2026