

A meeting of the Finance Working Party was held in the Village Hall, Station Road, Countesthorpe, on Wednesday 7<sup>th</sup> February 2024

Present: Cllrs M Smith, M Gillespie, W Read and S Turner.

Parish Council Manager: Miss J Leech

Assistant Parish Council Manager: Miss E Frost

1. Apologies for absence, if any  
Apologies were received from Cllrs P Mount and K Pearce.
2. To receive disclosures of interest  
There were no disclosures of interest.
3. To verify accounts for payment  
It was recommended to approve the accounts for payment for the Parish Council and the Village Hall.
4. Review budget and expenditure  
The budget as at 31<sup>st</sup> January 2024 was received and all was in order.

It was noted that the service of the John Deere mower deck had been scheduled.

It was reported that the changing facility located at Willoughby Road Playing Field had now been removed and the septic tank capped.

It was noted that a representative from automatic doors had been to inspect both the library doors and main front doors, following prior approval, and would be sending across a quote for the required works/replacement.

Recommended for approval

*To approve the action of the Parish Council Manager in proceeding with placing the order for a new garage door, at a total cost of £3600.*

*To proceed with the recommendations made by Secom, following the latest fire inspection, to replace the fire panel and install two additional call points in the main hall store room and the cellar, at a cost of £1679.*

*To proceed with the following recommendations of the Estates Working Party:*

*. To replace the damaged litter bin on Dale Acre Play Area, at a cost of £388.95*

*. To place the order for the removal of the large fruit tree, located on open space on Skye Way, at a cost of £483.33*

*. To place the order for resurfacing works required underneath the basket swing at Dale Acre Play Area, at a cost of £1807.08*

*. To replace an additional part on the zipwire, the aerial runway adjuster arm, as necessary to be able to complete the service, at an additional cost of £463.00*

5. Chairman to sign the online bank statements and file with bank reconciliations  
It was noted that Cllr M Gillespie had carried out the relevant checks on the online bank statements.
6. To review bank reconciliations and bank statements  
It was noted that arrangements had been made for the bank reconciliations and bank statements for the third quarter to be reviewed by the end of February 2024.
7. Investments  
It was reported that the testing of transferring monies between the Lloyds and Unity Bank Accounts had now been completed. The balance of accounts would be reviewed at the next meeting of the Finance Working Party before a decision is made as to the monies to be transferred into the Unity account.

8. LED Lighting

Recommended for approval

*To proceed with placing the order with RCD Electrical for the replacement LED lighting in the library, at a cost of £2537.50 plus VAT, and the main office, office storeroom and kitchen, at a cost of £870.60 plus VAT, from the 2024/2025 budget.*

9. Grant Aid

There were no grant aid applications received.

10. S106 Payment

It was noted that the following recommendation of the Estates Working Party was supported by the Finance Working Party:

To submit, to Blaby District Council, the application for the installation of cremation plots in the new cemetery, using the remaining £7100 of the S106 contribution allocated from the Gillam Butts application, to be used by November 2024.

An update as to the remaining S106 monies would be presented at the next meeting of the Finance Working Party.

11. Correspondence

There was no correspondence received.

12. Matters arising for information purposes

There were no matters arising.

13. Date of next meeting

The date of the next meeting is scheduled for Wednesday 13<sup>th</sup> March 2024 at 10am.