

A meeting of the Library Committee was held on 26<sup>th</sup> January 2026

Present: Cllrs M Gillespie, K McGovern, P Mount and M Smith.

Parish Council Manager: Miss J Leech

Assistant Parish Council Manager: Miss E Frost

Library Supervisor: Miss S Matts

2025/26 27. To receive apologies for absence, if any

There were no apologies for absence.

2025/26 28. To receive disclosures of interest and consider dispensations

There were no disclosures of interest.

2025/26 29. To approve and sign minutes of the meeting held on 16<sup>th</sup> September 2025

Minutes of the meeting held 16<sup>th</sup> September 2025 were circulated prior to the meeting. It was resolved to approve the minutes, which were signed by the Chairman as an accurate record.

2025/26 30. To review the budget

The budget as at 26<sup>th</sup> January 2026 was reviewed and all was in order.

It was resolved not to proceed with having the two rugs in the children's area professionally cleaned due to the cost, quoted at £160 inc VAT. These would instead be cleaned in house using a carpet cleaner.

2025/26 31. To receive the report from the Library Supervisor

The Library Supervisor reported that both the annual review with Leicestershire County Council and the librarian visit had gone well with only positive comments being received in the accompanying reports.

Following feedback from the Library Supervisor regarding the increase in widows and widowers frequenting the library, it was resolved to proceed with the suggestion of running a monthly puzzle book group on a Saturday morning, on a trial basis. Feedback as to its success would be received at the next meeting of the Library Committee.

It was resolved to proceed with installing a nappy bin in the library loo and to make enquiries as to whether it would be possible to install a changing table also, as the library is frequently visited by families and children and remains one of the only places offering a public loo within the village, particularly at weekends when the village hall is closed.

2025/26 32. To discuss the 10 year anniversary

In addition to the £75 budget previously approved for hosting an afternoon tea for the library volunteers in March, to celebrate the ten year anniversary of Countesthorpe Parish Council taking over responsibility of the library, it was resolved to set a budget of £20 per person for a gift for those volunteers who had been volunteering for the full ten years. It was also approved to continue this for any volunteers who reached their ten year milestone in the future.

A display to mark the occasion would be created in the library for its users to view and would include feedback and photographs, where possible. An article would also be included in The Herald and on the Parish Council's website and Facebook page.

2025/26 33. To receive feedback on the community-delivered health checks

Positive feedback from the first session of community-delivered health checks had been received from the organiser, with the next session still to be scheduled.

2025/26 34. To review the Library Rules

The library rules were reviewed and adopted with no changes being made.

2025/26 35. To discuss S106 funding

There was nothing to discuss.

2025/26 36. To discuss library maintenance

It was noted that the replacement blinds had been installed in the library with no issue and were working well.

It was reported that there was a problem with the external library door and a quote for its replacement was being chased.

2025/26 37. To receive matters arising for information purposes

There were no matters arising.

2025/26 38. Date of next meeting

The date of the next meeting is to be arranged.

Signed ..... Chairman

Dated..... 2026